

COTC - OSUN

Student Employment Job Description

Job#: 9848

Department: Information Technology Services

Job Title: Web Design Assistant

Supervisor: Kasia Wilson **Phone #:** 364-9573 **Email:** kwilson@cotc.edu

Hourly Rate: \$ 8.72

Quarters job is available: Summer Autumn Winter Spring
Times job is available: Mornings Afternoons Evenings Weekends

Job Description *Include specific information regarding level of responsibility, range and complexity of duties and training/experience required for this position.*

Information & Technology Services in Founders Hall is looking for a talented design student who would like to gain practical experience working in a professional environment. This position assists the Web Developer in designing and maintaining Newark Campus webpages. A strong multimedia design background and a strong working knowledge of Macromedia Dreamweaver (especially CSS) and Photoshop or Fireworks is necessary. Must be reliable. There will be opportunity to develop portfolio work in this position.

This job does not replace a full-time employee.

COTC Account #: 62030

OSU Org-Fund #: 09713-012510

OSU Check Sort #: NWK24

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- Students in this job provide services that are open, accessible and designed to improve the quality of life for community residents or to solve particular problems related to those residents' needs Yes No
- Students in this job provide services to students with disabilities Yes No